NATIONAL ART EDUCATION ASSOCIATION

National Art Honor Society | National Junior Art Honor Society

2018-2019 Chapter Handbook

& Resource Catalog for New Chapters

Make Visual Arts **more visible** at your school!

NATIONAL ART HONOR SOCIETY

NATIONAL JUNIOR ART HONOR SOCIETY

Aurora Christian High School, Aurora, IL

Dear Colleague,

Sponsoring a chapter of the Art Honor Society magnifies the innovation, skills, and scholarship that your art program brings to your students, school, and community. For 40 years, the National Art Honor Society (NAHS) and National Junior Art Honor Society (NJAHS) programs have provided national recognition and opportunities for students who exhibit outstanding scholarship in the visual arts, and for their teachers.

Using the framework provided in this handbook, you can create a program that works for you, your students, and your school. Please take this opportunity to champion creativity and enthusiasm for the visual arts and establish your official NAHS/NJAHS chapter today!

Sincerely,

Deborah B. Reeve, EdD
Executive Director
National Art Education Association

Welcome!

The **Chapter Handbook and Resource Catalog for New Chapters** is specifically designed for new sponsors and educators interested in establishing a chapter of the National Art Honor Society (NAHS) or National Junior Art Honor Society (NJAHS).

Inside you'll find what the Art Honor Society programs are and why they are a critical component of your school's art program. You'll also find all of the information necessary to establish and register your chapter.

Student artwork from cover, clockwise from top right: Kathi Li, Thomas Jefferson High School for Science and Technology, Alexandria, VA; Erin Estrada, Clover Hill High School, Midlothian, VA; Nathan Frye, Cypress Christian School, Houston, TX; Audrey Phillips, Savannah Arts Academy, Savannah, GA; Bailey Wilson, Culpeper County High School, Culpeper, VA; Anastasia Girardi, Mentor High School, Mentor, OH; Carolina Sargent, Lancaster High School, Lancaster, OH; Dana Lovell, ELCO High School, Myerstown, PA; Catarino Ramirez, East Central High School, San Antonio, TX; Jeison DeGuzman, Clover Hill High School, Midlothian, VA; Wendy Weng, Lancaster High School, Lancaster, OH; and Anh Huynh, ELCO High School, Myerstown, PA.

What are NAHS and NJAHS?

The National Art Honor Society programs inspire and recognize students with an outstanding ability and keen interest in the visual arts.

NAHS: A high school honor society for visual arts students in **grades 9-12**

NJAHS: A middle/junior high school honor society for visual arts students in **grades 6-8** (junior high schools encompassing grades 6-9 should include 9th grade students as part of their NJAHS chapter. K-12 schools may make the distinction to include grade 9 in their NAHS or NJAHS chapter.)

The NAHS and NJAHS programs are more than just "art clubs". Students are required to meet eligibility criteria for membership as detailed in your chapter's constitution and bylaws. If your school currently has an art club, use it as a basis for establishing an Art Honor Society.

The NAHS and NJAHS national minimum standards of achievement and eligibility requirements are detailed in the constitutions on pages 7 and 8 and are written to apply to a variety of educational settings.

Suggested bylaws on page 9 serve as a guideline for the creation of your chapter bylaws. Your chapter is permitted to enhance the minimum standards of achievement with additional requirements to meet the needs of your school and students.

Skylar Kim, Northwest High School, Germantown, MD

Emily Chu, Savannah Arts Academy, Savannah, GA

What are the benefits?

Bring recognition to your students and elevate your school's art program by highlighting the value of the arts as part of your school's curriculum. See a full list of benefits at **www.arteducators.org/nahs**

Students gain peer recognition and leadership growth opportunities that support college preparation, as well as opportunities for awards, scholarships, and having their work published nationally.

Art educators gain membership to NAEA, eligibility for awards, discounts on merchandise, connection to a network of over 2,000 of your colleagues who also sponsor chapters, and an avenue for increasing the visibility and reach of your art program.

Establish & Register Your Chapter

How do we get started?

1. **Review** this handbook. Email nahs@arteducators.org or call 800-299-8321 with any questions.
2. **Download** the letter of encouragement to help make your case to your administrator for establishing a chapter at your school. Find the letter at **www.arteducators.org/nahs/learnmore**
3. **Collaborate** with your administration and student leaders to establish written bylaws (see suggested bylaws on page 9).
4. **Invite** qualifying students to join your chapter.
5. **Establish and register** your chapter online through the new chapter management dashboard. Find complete registration information and dashboard tutorials at **www.arteducators.org/nahs/forms**
6. **Receive** a letter of acknowledgment, a school charter, and a membership card for each member by mail soon after your registration is processed. You will also gain access to numerous chapter resources, networking opportunities, and benefits such as publication in *NAHS News*!

Student Certificate/Membership Cards

After you register your chapter and receive your student membership cards by mail, download the certificate printing template at **www.arteducators.org/nahs/chaptersupport**

Anselma Panic, Mentor High School, Mentor, OH

Chloe Chatfield, Howard W. Blake High School, Tampa, FL

Annual Registration

1. **Register** your chapter at the beginning of every school year to maintain active status. Chapter membership expires on June 30 each year, regardless of a chapter's date of registration. Chapters are encouraged to register by January 30 each year. Find full details and register your chapter at **www.arteducators.org/nahs/forms**
2. **A yearly student membership fee** of $5 per student is required during annual registration.
3. **A yearly sponsorship fee*** is required for each NAHS/NJAHS chapter and entitles the chapter sponsor to all the rights and privileges of one active NAEA membership, including all NAEA member and chapter benefits.
4. **Registration payments** submitted July 1–June 30 will be applied to the current school year.

** The sponsorship fee is waived for sponsors who have an active NAEA membership that is valid through 6/30/2019. Co-sponsors must also be active NAEA members.*

New for 2018

NAHS/NJAHS Chapter Management Dashboard

You spoke and we listened!

NAHS/NJAHS sponsors are now able to manage chapters digitally using the NAHS/NJAHS Chapter Dashboard! Register your chapter, upload your rosters, keep track of your bylaws, and more—all online, using your NAEA login! It doesn't get any easier than this!

Check it out! Don't wait to take advantage of this new benefit. Find full dashboard details and tutorials at **www.arteducators.org/nahs/forms**

Sarah Forchielli, Plymouth Whitemarsh High School, Plymouth Meeting, PA

Opportunities for Students

Be Published!

NATIONAL ART HONOR SOCIETIES
NAHS NEWS
ART SCHOLARSHIP CHARACTER SERVICE

Easy online submission process!

All chapters are encouraged to submit a chapter report, photos, and artwork images to *NAHS News*, the semi-annual, full-color, dynamic, digital publication of the National Art Honor Society and National Junior Art Honor Society programs. See full details and submit at **www.arteducators.org/community/articles/332-nahs-news**

Deadlines: November 1 (Winter Issue) and March 1 (Spring Issue)

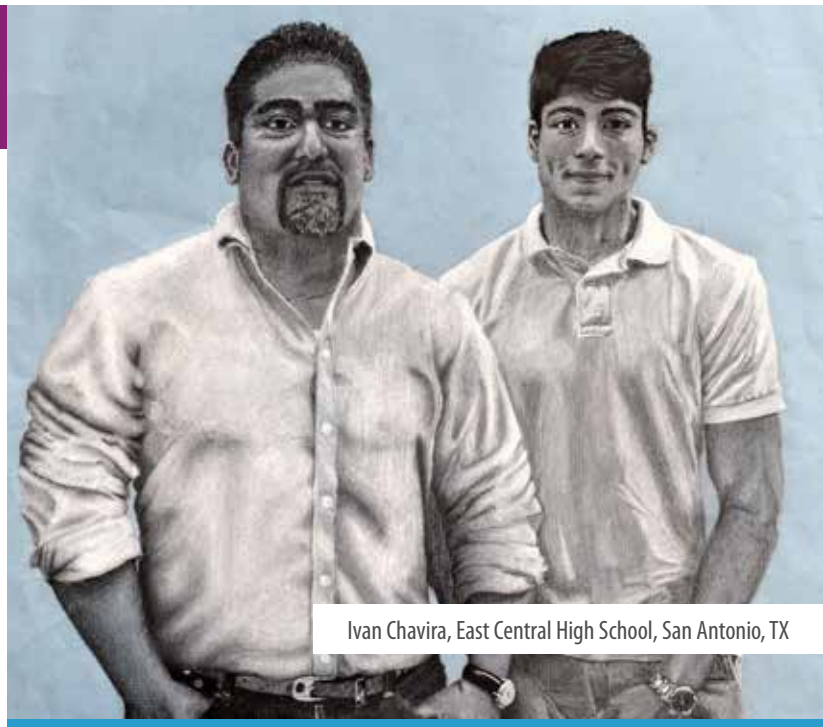
Submit in **3** Easy Steps!

1. **Write a brief report** of what your chapter is up to—activities, fundraising, projects, community outreach, and so on—and limit your report to no more than **400** words.
2. **Choose** up to **2** chapter photos (images of students, activities, projects, etc.) and **5** images of student artwork (include photo of artwork only—no students in frame).
3. **Complete** the online submission form and upload your image attachments. You'll receive an automatic email confirmation after submitting the form.

Note: NAEA reserves the right to use NAHS News submissions in NAEA/NAHS publications, promotions, and social media. By submitting artwork, articles, and chapter photographs, you give NAEA permission to publish this media internationally.

Tip! Encourage your Historian and Secretary to collaborate on the submission. Then, review and edit the materials and submit them online! **www.arteducators.org/nahs/chaptersupport**

Ephrata High School, Ephrata, PA



Ivan Chavira, East Central High School, San Antonio, TX

Exhibit Nationally!

2019 NAHS/NJAHS Juried Exhibition

2019 exhibition dates: January 4 - April 17, 2019
Deadline to submit artwork: November 5, 2018

NAHS and NJAHS chapter members are invited to submit artwork for possible inclusion in the annual juried exhibition held at the NAEA Studio & Gallery.

This exhibition showcases the talent of NAHS and NJAHS student members and is seen by visual arts education professionals, creative leaders, and students from across the country who gather at the NAEA Studio & Gallery for meetings and events throughout the summer. Entries are submitted digitally by chapter sponsors and juried by higher education visual arts professionals.

A national exhibition **EXCLUSIVELY** for your NAHS and NJAHS members!

For more information regarding the 2019 NAHS/NJAHS Juried Exhibition, visit **www.arteducators.org/nahs/chaptersupport**

Scholarships

Columbus College of Art and Design

CCAD offers scholarships to National Art Honor Society certificate holders who submit copies of their certificates to the college. For more information and deadlines, visit **www.ccad.edu/admissions/financial-aid-and-tuition-info/ccad-scholarships**

- Certificate holders are eligible for $4,000 tuition scholarships ($1,000 per year for four years).
- National Art Honor Society-related scholarships are coordinated with other financial aid awards.

Contact: Admissions Office, Columbus College of Art & Design, 60 Cleveland Avenue, Columbus, OH 43215 or 877-997-2223, 614-222-3261, or admissions@ccad.edu

The Art Institutes

High school seniors graduating in 2019 who also belong to the National Art Honor Society may apply for The Art Institutes National Art Honor Society Scholarship. Tuition scholarships for first-, second-, and third-place awards may be applied at The Art Institutes school of recipient's choice. For more information and deadlines, visit **www.artinstitutes.edu/scholarships**

Scholarship Awards:

- First place: $20,000 tuition scholarship
- Second place: $10,000 tuition scholarship
- Third place: $5,000 tuition scholarship

Maryland Institute College of Art

Fifty $4,000 to $8,000 merit-based scholarships allocated over 4 years are awarded each year to high school seniors who are members of the National Art Honor Society. You must be accepted for admission to MICA in order to receive a scholarship/award. For more information visit **www.mica.edu**

Charles M. Robertson Memorial Scholarship

This 4-year partial scholarship to the Pratt School of Art & Design in Brooklyn, New York, recognizes brilliance in student art achievement and artistic involvement at the high school level. See full details in the NAEA Awards Program Booklet at **www.arteducators.org/awards**

Caroline DeCosta, Fairhaven High Scool, Fairhaven, MA

Carlos Quiroz-Herrera, Alief Hastings High School, Houston, TX

Awards

Download the 2019 NAEA Awards Program Booklet containing details on all NAEA awards and necessary nomination materials at: **www.arteducators.org/awards**

Deadline to apply: October 1, 2018

Rising Star Secondary Recognition Program

Promotes art education as a career by recognizing up to 50 talented, active NAHS members each year.

Outstanding NAHS Sponsor Award

Recognizes the dedication of an NAEA member who sponsors an outstanding NAHS Chapter.

Outstanding NJAHS Sponsor Award

Recognizes the dedication of an NAEA member who sponsors an outstanding NJAHS Chapter.

The Alliance for Young Artists & Writers

The Alliance for Young Artists & Writers announces the launch of the 2019 **Scholastic Art & Writing Awards**! All students in grades 7-12 can submit work in 28 categories of art and writing. The awards identify teenagers with exceptional artistic and literary talent and bring their remarkable work to a national audience through recognition, exhibition, publication, and scholarship opportunities. For more information, visit **www.artandwriting.org**

NAHS Constitution

NATIONAL ART HONOR SOCIETY

National Art Honor Society | For High School Students

Article I: Name and Purpose

Section 1. The name of this chapter shall be the_____ Chapter of the National Art Honor Society.
Section 2. The purpose of the chapter shall be to:

A. Inspire and recognize those students who have shown outstanding ability in art;
B. Foster excellence and a dedicated spirit to the pursuit of art;
C. Further creative abilities and talents of the Society's members, as well as the school's entire student art enrollment;
D. Aid members in working toward the attainment of their highest potential in an art area;
E. Bring art to the attention of the school and community;
F. Increase an awareness of art in relation to other areas of the school curriculum; and
G. Further aesthetic awareness in all aspects of the school's total program.

Article II: Local Chapters

Section 1. Public, charter, private and virtual schools, home school networks, and community-based non-profit art organizations are eligible to apply for charter through the National Art Education Association (NAEA).

Article III: Membership

Section 1. Membership in this chapter shall be based upon art scholarship, service, and character.
Section 2. To be eligible for selection to membership in this chapter, the candidate must be a high school student enrolled in grade 9, 10, 11, or 12 in this school, and have completed a period equivalent to one semester of art in this school.

Section 3. An eligible candidate shall have a minimum art scholarship average of B, or this school's equivalent. This is the national minimum standard of achievement required for eligibility and shall remain fixed.

Section 4. Members may remain active during such time when there is no art on their class schedule.

Section 5. Students enrolled in home school on a full-time basis and who meet all other eligibility requirements may be considered for NAHS membership.

Article IV: Selection of Members

Section 1. The selection of members to this chapter of the National Art Honor Society shall be by recommendation from the art faculty of this school who are members in good standing of the National Art Education Association (NAEA). Criteria used to determine membership selection beyond faculty recommendation shall be set forth in this chapter's bylaws.

Section 2. Any member who falls below the standards that are the basis for selection shall be promptly warned. If during the next regular marking period of the school, the member fails to meet the standards used as basis for selection to the Society, the case shall be passed upon by the chapter council.

Section 3. When a member is dismissed, he/she must be notified and the membership card returned to the Society sponsor.

Section 4. An active member of the National Art Honor Society who transfers from this school will be given a letter indicating the status of his/her membership, signed by the sponsor and principal.

Section 5. An active member of the National Art Honor Society who transfers to this school will be accepted for membership in this chapter. This transfer member must maintain the membership requirements for this chapter in order to retain membership.

Section 6. NAEA does not participate in matters of member non-selection or dismissal.

Article V: Officers

Section 1. The officers of this chapter shall be president, vice president, secretary, and treasurer (these could be combined), historian/parliamentarian, chair for awards and ceremonies, chair for public relations, and chair for activities.

Section 2. A majority of votes cast shall be necessary to elect any officer of this chapter.

Section 3. It shall be the duty of the president to preside at the meetings of this chapter.

Section 4. The vice president shall preside in the absence of the president, and serve as the chapter's program chair.

Section 5. The chapter secretary shall keep the minutes of the meetings, a record of all business, and all records on file.

Section 6. The treasurer shall receive and disburse all funds of the chapter and keep an accurate account of receipts and disbursements in accordance with school regulations.

Section 7. A chapter council shall consist of the chapter president, vice president, secretary, treasurer, and the chapter sponsor.

Article VI: Supervision

Section 1. An art faculty member [sponsor] shall be designated to supervise and provide guidance for this chapter on a daily basis.

Section 2. The sponsor shall be a member of the art faculty employed by the school.

Section 3. The post of sponsor shall be voluntary.

Section 4. The sponsors must be National Art Education Association members in good standing.

Section 5. The activities of this chapter will be subject to the approval of the sponsor and the principal. The principal shall have the final right to approve all activities and decisions of this chapter.

Article VII: Meetings

Section 1. The regular meetings of this chapter shall be held during the school year on days designated by the chapter council and approved by the principal.

Section 2. The officers of the chapter shall be elected at the last regular meeting of the year.

Section 3. Special meetings, approved by the chapter council, may be called by the president.

Section 4. All meetings shall be open meetings and shall be held under the supervision of the sponsor.

Section 5. This chapter shall conduct its meetings according to *Robert's Rules of Order, Newly Revised*, in all points not expressly provided for in the constitution of this chapter.

Article VIII: Membership Fees

Section 1. **A yearly NAHS membership fee of $5 per student** shall be forwarded to the National Art Honor Society at the NAEA National Office.

Section 2. A yearly school sponsorship fee is required for each NAHS chapter and entitles the chapter sponsor to all the rights and privileges of one active NAEA membership including all NAEA member and NAHS chapter benefits. The school sponsorship fee is waived for sponsors who are already active NAEA members. Co-sponsors must be active NAEA members.

Section 3. School sponsorship fees and student membership fees may be paid by the individual or school, community group/agency. Fees and registration forms must be submitted to NAEA by the chapter sponsor.

Section 4. School sponsorship and student membership fees are nonrefundable and nontransferable.

Section 5. Local chapters may establish and collect annual dues at their discretion for local operating expenses.

Article IX: Bylaws

Section 1. A chapter may wish to include bylaws to amplify sections of its constitution. Bylaws do not need to be approved by the National Council if they are consistent with regulations outlined in the constitution.

Section 2. A current copy of local chapter bylaws must be filed with the NAEA Office.

Article X: The National Council

Section 1. The National Council shall be: The Secondary Division Director, the Middle Level Division Director, and two members-at-large from the general Secondary and Middle Level membership of NAEA. Members-at-large shall be appointed by the NAEA President. The NAEA Executive Director shall be an Ex-Officio member.

Section 2. Terms of office for members of the National Council shall be two years.

Article XI: Constitution

Section 1. NAEA reserves the right to amend this constitution based on input from the NAEA staff and the National Council.

Blake D'Ascoli, Mountain Vista High School, Highlands Ranch, CO

NJAHS Constitution

National Junior Art Honor Society | For Middle/Junior High Students

Article I: Name and Purpose

Section 1. The name of this chapter shall be the_____ Chapter of the National Junior Art Honor Society.

Section 2. The purpose of the chapter shall be to:

A. Inspire and recognize those students who have shown outstanding ability in art;
B. Foster excellence and a dedicated spirit to the pursuit of art;
C. Further creative abilities and talents of the Society's members, as well as the school's entire student art enrollment;
D. Aid members in working toward the attainment of their highest potential in an art area;
E. Bring art to the attention of the school and community;
F. Increase an awareness of art in relation to other areas of the school curriculum; and
G. Further aesthetic awareness in all aspects of the school's total program.

Article II: Local Chapters

Section 1. Public, charter, private and virtual schools, home school networks, and community-based non-profit art organizations are eligible to apply for charter through the National Art Education Association (NAEA).

Article III: Membership

Section 1. Membership in this chapter shall be based upon art scholarship, service, and character.

Section 2. To be eligible for selection to membership in this chapter, the candidate must be a middle/junior high school student enrolled in grade 6, 7, 8, or 9 in this school, and have completed a period equivalent to one semester of art in this school.

Section 3. An eligible candidate shall have a minimum art scholarship average of B, or this school's equivalent. This is the national minimum standard of achievement required for eligibility and shall remain fixed.

Section 4. Members may remain active during such time when there is no art on their class schedule.

Section 5. Students enrolled in home school on a full-time basis and who meet all other eligibility requirements may be considered for NJAHS membership.

Article IV: Selection of Members

Section 1. The selection of members to this chapter of the National Junior Art Honor Society shall be by recommendation from the art faculty of this school who are members in good standing of the National Art Education Association (NAEA). Criteria used to determine membership selection beyond faculty recommendation shall be set forth in this chapter's bylaws.

Section 2. Any member who falls below the standards that are the basis for selection shall be promptly warned. If during the next regular marking period of the school, the member fails to meet the standards used as basis for selection to the Society, the case shall be passed upon by the chapter council.

Section 3. When a member is dismissed, he/she must be notified and the membership card returned to the Society sponsor.

Section 4. An active member of the National Junior Art Honor Society who transfers from this school will be given a letter indicating the status of his/her membership, signed by the sponsor and principal.

Section 5. An active member of the National Junior Art Honor Society who transfers to this school will be accepted for membership in this chapter. This transfer member must maintain the membership requirements for this chapter in order to retain membership.

Section 6. NAEA does not participate in matters of member non-selection or dismissal.

Article V: Officers

Section 1. The officers of this chapter shall be president, vice president, secretary, and treasurer (these could be combined), historian/parliamentarian, chair for awards and ceremonies, chair for public relations, and chair for activities.

Section 2. A majority of votes cast shall be necessary to elect any officer of this chapter.

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Section 2. The sponsor shall be a member of the art faculty employed by the school.

Section 3. The post of sponsor shall be voluntary.

Section 4. The sponsors must be National Art Education Association members in good standing.

Section 5. The activities of this chapter will be subject to the approval of the sponsor and the principal. The principal shall have the final right to approve all activities and decisions of this chapter.

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Section 4. All meetings shall be open meetings and shall be held under the supervision of the sponsor.

Section 5. This chapter shall conduct its meetings according to *Robert's Rules of Order, Newly Revised*, in all points not expressly provided for in the constitution of this chapter.

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Section 1. **A yearly NJAHS membership fee of $5 per student** shall be forwarded to the National Art Honor Society at the NAEA National Office.

Section 2. A yearly school sponsorship fee is required for each NJAHS chapter and entitles the chapter sponsor to all the rights and privileges of one active NAEA membership including all NAEA member and NJAHS chapter benefits. The school sponsorship fee is waived for sponsors who are already active NAEA members. Co-sponsors must be active NAEA members.

Section 3. School sponsorship fees and student membership fees may be paid by the individual or school, community group/agency. Fees and registration forms must be submitted to NAEA by the chapter sponsor.

Section 4. School sponsorship and student membership fees are nonrefundable and nontransferable.

Section 5. Local chapters may establish and collect annual dues at their discretion for local operating expenses.

Article IX: Bylaws

Section 1. A chapter may wish to include bylaws to amplify sections of its constitution. Bylaws do not need to be approved by the National Council if they are consistent with regulations outlined in the constitution.

Section 2. A current copy of local chapter bylaws must be filed with the NAEA Office.

Article X: The National Council

Section 1. The National Council shall be: The Secondary Division Director, the Middle Level Division Director, and two members-at-large from the general Secondary and Middle Level membership of NAEA. Members-at-large shall be appointed by the NAEA President. The NAEA Executive Director shall be an Ex-Officio member.

Section 2. Terms of office for members of the National Council shall be two years.

Article XI: Constitution

Section 1. NAEA reserves the right to amend this constitution based on input from the NAEA staff and the National Council.

Javier Saumell, Belen Jesuit Prep School, Miami, FL

Suggested Bylaws

Bylaws outline the obligations of memberships that are required to be a part of your institution's chapter of NAHS/NJAHS. This basic guideline for the creation of bylaws helps ensure that your chapter upholds the National Standards as defined in the Chapter Constitution (pages 7-8).

Section 1. A chapter should include bylaws to amplify sections of its constitution. Bylaws do not need to be approved by the National Council if they are consistent with regulations outlined in the constitution. A current copy of the local chapter bylaws must be filed with NAEA.

Section 2. To remain a member in good standing, a member must pay dues and complete _____ service hours in the visual arts each year. (You may adjust the number of hours to fit your school or community needs.)

Section 3. Annual dues of $ _____ will be collected from each member. (The amount you charge should cover chapter registration fees and any other expenses you expect to incur).

Section 4. Attendance is required at meetings to maintain membership and privileges. (You may set the number that may be missed with cause or adjust the meeting frequency to fit your school's schedule.)

Section 5. All members must participate in _____ of our projects, activities, and fundraisers. (You set the number or percentage of events required.)

Section 6. For the NAHS and NJAHS officers, attendance is also required at any executive meetings called outside of the regularly scheduled meetings.

Section 7. To graduate with NAHS honors and earn the right to wear a cord, pin, or tassel at graduation, a member must remain in good standing until the graduation date.

Section 8. Members must retain a _____ average in an honors or AP class or _____ in a regular class. (Many schools require a higher GPA in art classes than the B required by the National Constitution. You may adjust the requirement or leave it at the required B average.)

Section 9. Members must have and maintain a _____ cumulative average in all other subjects. (Many schools require an overall minimum GPA. This change is not required and the required minimum should not be as high as the art GPA.)

Section 10. Members may remain active during such time when there are no visual arts on their class schedules as long as they fulfill all of the other requirements each year.

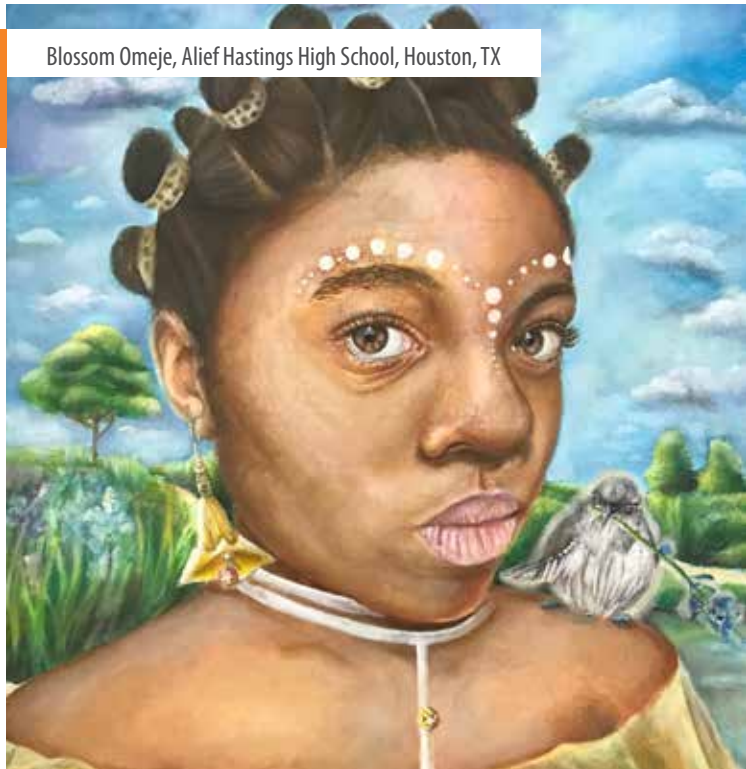
Section 11. In the event of an infraction of rules, a review by the officers and sponsors will be conducted. If the individual in question is an officer, he/she will not participate in the decision-making process. This applies to all community laws as well as school and chapter rules.

DON'T FORGET to address these points within your chapter's bylaws:

- Membership requirements designated by the chapter that are beyond the minimum standards set forth in the NAHS and NJAHS Constitutions.

  Note: A written description of membership selection procedures should be made available to students and parents. The selection procedure shall be consistent with the NAHS/ NJAHS Constitutions.

- Membership selection dates and frequency
- Membership dues, attendance, and participation
- Officer nomination and election procedures
- Non-selection, dismissal, and appeals policies



Blossom Omeje, Alief Hastings High School, Houston, TX

Make Your Chapter Shine!

12 Tips for Chapter Success

1. **Keep** a current display of artwork in the art room, hallways, library, and principal's office.
2. **Exhibit** artwork in elementary schools. Arrange for exhibiting works of art (or good reproductions) in elementary schools that do not have an art educator.
3. **Sponsor** art shows, including work done by elementary and junior high school students and parents.
4. **Arrange for** guest speakers or artists to visit art classes or classes in other subject areas.
5. **Contact** local businesses concerned with art (such as print shops, television art studios, newspapers, advertising studios, display studios in stores, etc.) and arrange for tours for your chapter.
6. **Sponsor** creative writing and art projects. For example:
   a. Publish a booklet/calendar with art and poetry.
   b. Put art in the English room for the class to use as inspiration for haiku verse, creative writing, etc.
   c. Use creative writing from the English class to inspire artwork. Exhibit the results.
7. **Sponsor** field trips to galleries, museums, etc.
8. **Disseminate** career information.
9. **Plan** a sketching session in the community as an after-school or weekend activity.
10. **Plan** an opening reception for school art exhibits. Ask for local newspaper coverage.
11. **Have** a regular column in the school newspaper or PTA newsletter concerning chapter activities. The chapter sponsor can submit news to *NAHS News*.
12. **Create** a website for your chapter.

East Central High School, San Antonio, TX

Carteret High School, Carteret, NJ

Fundraising Ideas

1. **Hold** a silent auction of student artwork reproductions. Be sure to designate a starting bid amount.
2. **Set up** a face-painting booth during school or community events. Face painting at home games is a great way to show your school spirit!
3. **Sketch** and sell caricatures during lunch, athletic games, or community events.
4. **Design** and sell holiday or greeting cards with original student artwork.
5. **Create** and sell a calendar featuring student artwork.
6. **Chalk Walk!** Set a theme and sell school parking lot or sidewalk spaces to create artwork. Vote for a winner.
7. **Design** and sell school t-shirts.
8. **Create** and sell craft items for each holiday (Christmas, Halloween, Valentine's Day, etc.).
9. **Host** an "Art Day" family event. Invite the community to take part in artmaking and art education taught by student members. Accept donations for admittance, sell refreshments, and raffle student artwork.
10. **Create** and sell a children's art and activity book.
11. **Host** bake sales. Take bake sales to a whole new level when you make each treat a work of art!

Download a sample induction ceremony at **www.arteducators.org/nahs/chaptersupport**

Plan Your Year

FAQs

Why should my school establish an NAHS/NJAHS chapter?
The NAHS/NJAHS programs provide avenues for recognition of artistic talents and opportunities for leadership roles for visual art students, while spotlighting the success and community work of your school's art program.

What is the role of a chapter sponsor?
Being an NAHS/NJAHS sponsor is an important and rewarding endeavor. A successful sponsor creates a program in which activities are managed and facilitated by student members.

Core sponsor duties:

- Collect and submit student dues and chapter roster
- Order and distribute NAHS honor cords, tassels, pins, and other honor society recognition
- Schedule and moderate chapter meetings (at least four per year)
- Supervise and assist your chapter with community service projects

How often does my school's chapter need to be registered?
The NAHS/NJAHS programs run on an academic calendar of July through June. A chapter must be registered every school year to be considered active and remain eligible to receive NAHS benefits.

What is the deadline for submitting a chapter registration?
The suggested time frame for registering your chapter is July–January. This allows adequate time for member eligibility and selection, as well as the required 4 weeks to place and receive orders for spring ceremonies.

What are chapter bylaws? Why does a chapter need them?
Bylaws define the standards that students are held to in order to be active members of the NAHS/NJAHS chapter at your school (grade point average, required community service, etc.). NAEA provides suggested bylaws on page 9. You can use or adapt these suggested bylaws to fit your school's needs. Once a chapter implements specific criteria beyond what is set in the respective Constitution, a current copy of that chapter's bylaws should be filed with NAEA.

Where can I find additional information?
For a full list of frequently asked questions and additional program information, please visit **www.arteducators.org/nahs**

Oliva Chang, Northwest High School, Germantown, MD

Dates to Remember

September 30
Receive your *Chapter Update & Resource Catalog* via mail. (Once you become an established chapter, you'll receive an annual publication to keep you up to date with program information and new registration and order forms.)

October 1
Deadline to submit nominations for the Rising Stars Secondary Recognition Award and nominations for the Outstanding NAHS or NJAHS Sponsor Award

November 1
Deadline to submit materials for inclusion in the Winter issue of *NAHS News*

November 5
Deadline to submit artwork for the 2019 NAHS/NJAHS Juried Exhibition

December 15
Deadline to submit applications for the Charles M. Robertson Memorial Scholarship

January 30
Ensure your chapter is registered for the 2018-2019 school year

March 1
Deadline to submit materials for inclusion in the Spring issue of *NAHS News*

March 31
Deadline to submit a resource order using a school purchase order (PO). For complete instructions on using a PO to place a resource order, download the PO Guidelines at **www.arteducators.org/nahs/forms**

April 15
Place your resource order. Be sure to allow four weeks for processing and delivery

June 30
All chapter memberships expire regardless of the date you registered your chapter. Register early in the school year to get the most out of your chapter membership

Connect

NAEA COLLABORATE

COLLABORATE
INSPIRE AND BE INSPIRED

NAEA Collaborate is the interactive, online professional community created exclusively for NAEA members. Within Collaborate is an NAHS/NJAHS Community. It's a space for sponsors to find and share information and resources, gain inspiration, and make connections—anytime, anywhere. You'll be able to post and answer questions, join conversations, initiate dialogue about any topic, find colleagues, and more!

Connect with the official NAHS/NJAHS Facebook Page!
Get in on the conversation on the NAHS/NJAHS Facebook page. **www.facebook.com/nahs.njahs**

Resource Catalog

This series of distinctive insignia and award products are available exclusively to registered National Art Honor Society chapters. Designed with NAHS/NJAHS members in mind, these items help promote visual arts in your school and community, as well as providing academic recognition.

Order resources online or download the NAHS/NJAHS resource order form at **www.arteducators.org/nahs/forms**

A **No. 560—NAHS Honor Cord**
Long cords to be worn over graduation gown or draped around the neck. Color: Rainbow. **$12**
Wear cords separately or coordinate with the mortarboard tassels for graduation ceremonies.

B **No. 556—NAHS Award Certificate**
Distinctive student award certificate. Printed on white satin-finish cardstock. (8½" x 11") Ready for framing. **$10 for pack of 10**
Present them to members of your chapter at induction ceremonies or at school awards ceremonies.

C **No. 559—NAHS Mortarboard Tassel**
Mortarboard tassel comes complete with a gold metal tassel band with the year of graduation. Color: Rainbow. **$7**
Great for graduation ceremonies.

D **No. 550—NAHS Pin**
Rectangular, silver-tone pin. Colorful enameled surface featuring the NAHS logo. (¾" wide) Boxed in plastic case. **$7**
Give as special awards to recognize members of your chapter for outstanding service and achievements. Award them to graduating seniors, or members of your chapter at your induction ceremony.

E **No. 562—NAHS Decal**
Logo, full-color, self-adhesive, vinyl. (3½" x 2¼") **$8 for pack of 5**

F **No. 555—NAHS Seals**
Rectangular silver foil seal. (¾" wide) **2 rolls of 100 for $10**
Use them on your stationery, chapter correspondence, notes, or certificates.

G **No. 558—NAHS Embroidered Emblem**
Rectangular, colorful. (3½" wide) Washable cloth. **$8**
Wear the NAHS emblem and promote art wherever you are.

H **No. 552—NAHS Buttons**
Round 1" celluloid buttons with pin attachment. **$12 for bag of 20**
These affordable buttons make great gifts and make your NAHS chapter visible everywhere your members go!

Officer Guards

No. 544 (A-F)—5/8" Officer Guards:
Silver-tone guards to designate officer status. **Guards pin individually, using a nail and clutch closure**. Six offices available: President, Vice President, Secretary, Treasurer, Parliamentarian, and Historian. (⅝" diameter). **$8**

Ordering Resources

1. Register your chapter for the current school year before submitting an order for resources. As the sponsor, your NAEA membership must be current when placing an order.
2. Allow up to 4 weeks for processing and shipping of any order unless you are submitting additional fees for 2-day shipping.
3. **Purchase Orders**: The deadline to submit an official school purchase order for resources is March 31. All POs must be over $150. Orders under $150 and/or submitted after March 31 must be prepaid by check or credit/debit card. For complete instructions on using a PO to place a resource order, download the PO Guidelines at **www.arteducators.org/nahs/forms**

National Art Honor Society

A NAHS T-Shirt
There will be no mistaking your NAHS chapter pride at your high school with this black t-shirt imprinted in full color.
No. 610—Women's (form fitting): S, M, L, XL **$15**
No. 620—Men's: S, M, L, XL **$15**

B No. 521—"Art Matters" Apron
Art Matters! Share the message when you wear this full-length (22"w x 30"h) adjustable apron with two front pockets. 100% cotton with Teflon finish for added stain protection. Machine washable. Color: Black. **$15**

C No. 520—"Art Matters" Tote
Stylish and sturdy, this oversized tote made from 50% recycled material is ideal for art supplies, books, shopping, or travel. (18"w x 17"h x 4"d) Zippered and imprinted with the "Art Matters: Support visual arts education in your community" logo. Color: Black. **$15**

Banners

D No. 540—NAHS Table Banner
Satin banner with NAHS logo. Ready to hang with 3 grommets. (2'x4') **$85**

E No. 564—Personalized Podium Banner
Custom-printed satin banner, ready to hang with 3" pole pocket. Allow 4-5 weeks for production and shipping. (16" x 24") **$100**

F No. 563—Personalized Table Banner
Custom-printed satin banner, ready to hang with 3 grommets. Allow 4-5 weeks for production and shipping. (2' x 4') **$115**

National Junior Art Honor Society

A NJAHS T-Shirt
Show off your NJAHS chapter spirit at your junior high/middle school with this black t-shirt imprinted in full color.
No. 630—Women's (form fitting): S, M, L, XL **$15**
No. 640—Men's: S, M, L, XL **$15**

B No. 570—NJAHS Pin
Oval, silver-tone pin. Colorful enameled surface and the NJAHS logo. (¾" wide) Boxed in plastic case. **$7**
Give as a distinctive award to members of your chapter for outstanding service and achievements, or to all members of your chapter at your induction ceremony.

C No. 576—NJAHS Award Certificate
Distinctive student award certificate. Printed on white satin-finish cardstock. (8½" x 11") Ready for framing. **$10 for pack of 10**
Present to members of your chapter at induction ceremonies or school awards ceremonies.

D No. 540—NJAHS Banner
Satin banner with NJAHS logo.Ready to hang with 3 grommets. (2' x 4') **$85**

E No. 563—Personalized Table Banner
Custom-printed satin banner, ready to hang with 3 grommets. Allow 4-5 weeks for production and shipping. (2' x 4') **$115**

F No. 564—Personalized Podium Banner
Custom-printed satin banner, ready to hang with 3" pole pocket. Allow 4-5 weeks for production and shipping. (16" x 24") **$100**

No. 557—NJAHS Buttons
G Round 1" celluloid buttons with pin attachment. **$12 for bag of 20**
These buttons make great gifts and make your NAHS chapter visible everywhere your members go!

No. 543—NJAHS Key Chain
H Available ONLINE only while supplies last!
NJAHS logo on a metal key holder with a matte finish and chrome accents. Boxed. (2" x 7/8") **$7**

Resource Order Form and Invoice

for the 2018-2019 School Year *(valid until 6/30/2019)*

MAIL: National Art Honor Society, NAEA, 901 Prince Street, Alexandria, VA 22314
FAX: 703-860-2960 | **PHONE:** 800-299-8321 | **E-MAIL:** nahs@arteducators.org

Is Your Chapter Registered?

☐ **Yes, I've already registered my chapter for 2018-2019.**
Chapter ID Number: _____

☐ **No.** STOP!
Orders can only be processed for registered chapters.
Please register your chapter for 2018-2019 before submitting this form.

Orders will be shipped to the sponsor at the school address.
Orders cannot be shipped to students or home addresses.

School Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

School Phone: _____

Sponsor Name: _____

Sponsor E-mail: _____ Sponsor Phone: _____

Shipping & Handling Fees

- **Regular shipping:** Allow up to 4 weeks for processing and delivery.
- **2-Day shipping*:** Allow 2 business days for order processing. Available only within the US. Orders must be received before 11:30 am ET to begin processing that day.
- **For Canadian and International shipping rates**: E-mail NAHS@arteducators.org.

**Service may be limited depending on weight and destination.*

Order Cost	United States/ U.S. Possessions Shipping	2-Day Shipping (US only)
Under $10	$5.75	$19.75
$10-24.99	$6.99	$21.99
$25-49.99	$7.99	$22.99
$50-99.99	$9.99	$34.99
$100-199.99	$12.99	$62.99
$200-299.99	$12.99	$87.99
$300-399.99	$13.99	$113.99
$400-499.99	$15.99	$140.99
$500 and over*	$15.99	$165.99

Payment

☐ **Check** made payable to NAEA.
Send one check or money order per chapter.

☐ **Credit Card:** ___Visa ___Mastercard ___American Express ___Discover

_____ _____ _____ _____ ___/___ _____
Exp Date Sec Code

☐ **Purchase Order—deadline March 31, 2019**
Order must be $150 or more and received before March 31, 2019.
A copy of the signed PO must accompany this form. All invoices will be e-mailed to the sponsor listed on this form and the contact below.

Accounts payable contact (required for invoicing)

Name: _____ Phone: _____

E-mail: _____

Returns/Exchanges: **NAEA accepts returns within 30 days of delivery** and will pay return shipping if your order was incorrectly filled. Contact finance@arteducators.org for further instructions. Cancellations/returns for any other reason are subject to a $10 restocking fee.

NAHS ITEMS	Number	Unit Cost	Qty.	Total
Honor Cord	#560	$ 12		
NAHS Certificate (pack of 10)	#556	$ 10		
Mortarboard Tassel	#559	$ 7		
NAHS Pin	#550	$ 7		
Seals (2 rolls of 100)	#555	$ 10		
Embroidered Emblem	#558	$ 8		
NAHS Buttons (bag of 20)	#552	$ 12		
NAHS Banner	#540	$ 85		
Personalized Table Banner	#563	$ 115		
Personalized Podium Banner	#564	$ 100		
NAHS T-Shirt (women's) List sizes separately	#610	$ 15		
NAHS T-Shirt (men's) List sizes separately	#620	$ 15		
NJAHS ITEMS				
NJAHS Pin	#570	$ 7		
NJAHS Certificate (pack of 10)	#576	$ 10		
NJAHS Banner	#541	$ 85		
Personalized Table Banner	#563	$ 115		
Personalized Podium Banner	#564	$ 100		
NJAHS T-Shirt (women's) List sizes separately	#630	$ 15		
NJAHS T-Shirt (men's) List sizes separately	#640	$ 15		
NJAHS Buttons (bag of 20)	#557	$ 12		
NAHS/NJAHS OFFICER GUARDS				
President	#544A	$ 8		
Vice President	#544B	$ 8		
Secretary	#544C	$ 8		
Treasurer	#544D	$ 8		
Parliamentarian	#544E	$ 8		
Historian	#544F	$ 8		
ADVOCACY GEAR				
Art Matters Apron	#521	$ 15		
Art Matters Tote Bag	#520	$ 15		

Subtotal Amount	
Shipping & Handling Fee (see chart above at left) ↖	
TOTAL AMOUNT ENCLOSED	

Don't miss out! NJAHS keychains are available online only while supplies last!

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